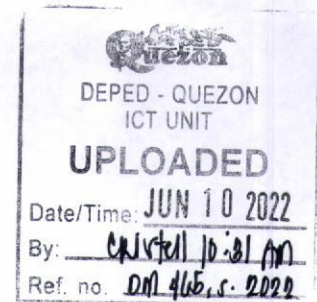




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



09 June 2022

**DIVISION MEMORANDUM**  
DM No. 465, s. 2022

**ADVANCED TRAINING COURSES (WOODBADGE) FOR KAWAN/TROOP LEADERS,  
OUTFIT ADVISERS, LEADERS OF ADULT (LOA) AND COURSE FOR  
MANAGERS OF LEARNING (CML)**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Elementary and Secondary School Heads  
School Heads In-Charge of Youth Formation  
BSP Coordinators  
All Others Concerned

1. In reference to the **Boy Scouts of the Philippines (BSP) Quezon Council Office Memorandum No. 06, s. 2022**, this Office requests for the participation of members of the organization in this activity.
2. Participation to this activity shall be on a voluntary basis. Kindly see the attached documents for your reference.
3. Participants are advised to strictly adhere to time-on-task policy, no-disruption-of-classes policy as stipulated in **DepEd Order No. 09, s. 2005** and IATF guidelines on safety and health protocols.
4. Widest dissemination of this Memorandum is earnestly desired.

**ELIAS A. ALICAYA JR., EdD**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

sgod/mamt/06/09/2022  
DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

**Address:** Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
**Trunkline #:** (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
**Email Address:** quezon@deped.gov.ph  
**Website:** www.depedquezon.com.ph



# Boy Scouts of the Philippines

## QUEZON COUNCIL

Perez Street, 4301 Lucena City

Telefax No. (042) 710 - 2488

Email Address: [quezonbsp1948@gmail.com](mailto:quezonbsp1948@gmail.com)

May 19, 2022

### COUNCIL OFFICE MEMORANDUM

Number 06, s. 2022

TO : All District Scout Commissioners, District School Head In-Charge of BSP, Institutional Heads, District Troop/Kawan Leaders, Institutional Scouting Coordinators\ and Unit Leaders

SUBJECT : **ADVANCED TRAINING COURSES (WOODBADGE) FOR KAWAN / TROOP LEADERS, OUTFIT ADVISORS, LEADERS OF ADULT (LoA) and COURSE FOR MANAGERS OF LEARNING (CML)**

1. Attached are the Regional Office Memorandum No. 3, s. 2022 RE: Advanced Training Course for Troop/Kawan Leaders, Outfit Advisors, Leaders of Adult (KL/TL/OA/LoA) and Course for Managers of Learning (CML)
2. All districts/schools with potential participants to these trainings shall immediately coordinate with the council to be able to refer to the Regional Office for available slot.
3. For your information and guidance.

  
JOEL R. AVILLEDO, PhD  
Council Scout Executive

APPROVED:

ELIAS A. ALICAYA, JR., EdD  
Schools Division Superintendent  
& Council Scout Commissioner

Encl: STR Memo, Application to Attend & Medical Form

As per Sir Eci:  
pls prepare an indorsement  
daws po. TV po.





# Boy Scouts of the Philippines

## Southern Tagalog Region

Brgy. Timugan, National Highway, 4030 Los Baños, Laguna

E-mail: slr.bsp@scouts.org.ph / slr.bsp999@yahoo.com

Telephone Number +63 049 536 1626

29 April 2022

### REGIONAL OFFICE MEMORANDUM

NUMBER 03, s. 2022

TO : All Council Scout Executives of all ranks

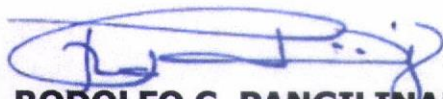
SUBJECT : **SCHEDULES OF ADVANCED TRAINING COURSES FOR SOUTHERN TAGALOG REGION**

1. With reference to the 2022 Calendar of Scouting Events and Observances, we are announcing the conduct of the following Advanced Training (Wood Badge) Courses and Higher Training Course, to be hosted by Southern Tagalog Region, BSP, to wit:

<b><u>TITLE OF COURSE</u></b>	<b><u>VENUE</u></b>	<b><u>DATE</u></b>
ATC (WB) – KL	Mt. Makiling, Los Baños, Laguna	July 4 – 9, 2022
ATC (WB) – TL	Mt. Makiling, Los Baños, Laguna	July 4 – 10, 2022
ATC (WB) - OA	Mt. Makiling, Los Baños, Laguna	July 23– 30, 2022
ATC (WB) – LOA	Mt. Makiling, Los Baños, Laguna	July 23 – 30, 2022
CML	Mt. Makiling, Los Baños, Laguna	July 15 – 20, 2022
CMT	Mt. Makiling, Los Baños, Laguna	July 15 – 20, 2022

2. The conduct of these Wood Badge training courses is aimed to provide Leadership Training skills for Kawan Leaders, Troop Leaders, Outfit Advisor, Leaders of Adult, Course for Managers of Learning and Course for Managers of Trainings, as well as District and Council Leaders and Professionals.
3. This present-day training program focuses on leadership and "people" skills which will provide opportunities for the participants to:
  - a. Learn contemporary leadership concepts and techniques;
  - b. Make them better leaders;
  - c. Acquire competences for active learning process in planning, development, presentation, and assessment based on the World Scout Bureau.
4. Training Fee: PhP 9,500.00 shall be charged each participant for meals, program materials; administrative budgetary requirements; rentals, camp fees, transportation; honoraria for resource persons, etc.
5. Requirements: The following must be submitted to the Regional Office not later than May 30, 2022 of each particular course:

- 5.1 Individual reservation fee of Php5,000.00 – non-refundable but transferable; to be deposited to Boy Scouts of the Philippines Rizal Council, BSP
  - 5.2 Duly accomplished Application to Attend the Training Course;
  - 5.3 Authentic, Valid copies of the BTC Certificate of Completion;
  - 5.4 Medical Certificates;
6. Schedule: All participants are expected to be at the training venue in time for dinner of the day before the start of the training course and leave for home after the closing ceremonies on the last day.
  7. Training need: All participants are requested to come ready with the following:
    - 7.1 At least two (2) sets of type 'A' Scouters uniform (shorts pants for male TLs; long pants for male OAs skirts for females)
    - 7.2 Enough civilian clothes for: daily wear, activities, games, casual attire for special occasion, sleeping gears, poncho, camera, laptop, references, maintenance medicines, adequate cash for incidental needs, etc.
    - 7.3 Portable tents with ground cloth and tent fly; handy camp tools; flashlight, etc.
    - 7.4 Other personal and optional needs.
  8. Graduates of the CMT and Assistant Leader Trainers desiring to earn credits for their requirements are welcome to assist provided they are duly recommended by the CSE whose council has candidates for the training. Attached hereto is the list of the Staff Members of the different training events for your ready reference. Relative thereto, a Staff Meeting is called for to be held at the Makiling National Scout Reservation, Los Baños, Laguna on 18 April 2022.
  9. Expenses that may be incurred in connection with these training events are chargeable against MOOE and other available local funds subject to the usual budgeting and auditing rules and regulations.
  10. For general information, appropriate guidance and strict compliance.



**RODOLFO C. PANGILINAN**  
*Regional Scout Director*  
*Southern Tagalog Region, BSP*

2X2 PHOTO  
(TYPE "A"  
UNIFORM)

**APPLICATION TO ATTEND**

**ADVANCED TRAINING COURSE FOR KAWAN LEADERS (KL)**

PSC-APR, Makiling Camp, Los Baños, Laguna  
**JULY 4 – 9, 2022**

Name: \_\_\_\_\_ Nickname: \_\_\_\_\_  
(Surname) (Given Name) (Middle Name)

Mailing Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Mobile No. \_\_\_\_\_ Tel. No. \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Civil Status: \_\_\_\_\_ Religion: \_\_\_\_\_

Business/School Address: \_\_\_\_\_

Scouting Position: \_\_\_\_\_ Unit & No. \_\_\_\_\_

Registration Status: Expiry Date: \_\_\_\_\_ Cert. No. \_\_\_\_\_

Training Certificates received to qualify you to attend this course:

For ATC: BTC Course Recognition No. \_\_\_\_\_ Date Issued: \_\_\_\_\_

\_\_\_\_\_  
*Date filed*

\_\_\_\_\_  
*Signature of Applicant*

**LOCAL COUNCIL OFFICE ACTION**

After verification of the above information, we hereby recommend the acceptance of the above-named Scouter-Commissioner to attend the aforementioned course.

**Recommending Acceptance:**

Endorsed:

**RODRIGO A. REYES, LT**  
*Deputy Council Scout Commissioner  
for Leadership Training*

**JOEL R. AVILLEDO, Ph.D.**  
*Council Scout Executive*

\_\_\_\_\_  
Date

**REGIONAL OFFICE ACTION**

Verified:

By: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved: **RODOLFO C. PANGILINAN**  
*Regional Scout Director*

**NATIONAL OFFICE ACTION**

Processed by:

By: \_\_\_\_\_  
Date: \_\_\_\_\_

Noted: \_\_\_\_\_  
*Director, Program & Adult  
Resources Development*

2X2 PHOTO  
(TYPE "A"  
UNIFORM)

**APPLICATION TO ATTEND**

**ADVANCED TRAINING COURSE FOR TROOP LEADERS (TL)**

PSC-APR, Makiling Camp, Los Baños, Laguna  
JULY 4 – 10, 2022

Name: \_\_\_\_\_ Nickname: \_\_\_\_\_  
(Surname) (Given Name) (Middle Name)

Mailing Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Mobile No. \_\_\_\_\_ Tel. No. \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Civil Status: \_\_\_\_\_ Religion: \_\_\_\_\_

Business/School Address: \_\_\_\_\_

Scouting Position: \_\_\_\_\_ Unit & No. \_\_\_\_\_

Registration Status: Expiry Date: \_\_\_\_\_ Cert. No. \_\_\_\_\_

Training Certificates received to qualify you to attend this course:

For ATC: BTC Course Recognition No. \_\_\_\_\_ Date Issued: \_\_\_\_\_

\_\_\_\_\_  
Date filed

\_\_\_\_\_  
Signature of Applicant

**LOCAL COUNCIL OFFICE ACTION**

After verification of the above information, we hereby recommend the acceptance of the above-named Scouter-Commissioner to attend the aforementioned course.

**Recommending Acceptance:**

Endorsed:

**RODRIGO A. REYES, LT**  
Deputy Council Scout Commissioner  
for Leadership Training

**JOEL R. AVILLED, Ph.D.**  
Council Scout Executive

\_\_\_\_\_  
Date

**REGIONAL OFFICE ACTION**

Verified:

By: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved: **RODOLFO C. PANGILINAN**  
Regional Scout Director

**NATIONAL OFFICE ACTION**

Processed by:

By: \_\_\_\_\_  
Date: \_\_\_\_\_

Noted: \_\_\_\_\_  
Director, Program & Adult  
Resources Development

2X2 PHOTO  
(TYPE "A"  
UNIFORM)

**APPLICATION TO ATTEND**

**ADVANCED TRAINING COURSE FOR OUTFIT ADVISORS (OA)**

PSC-APR, Makiling Camp, Los Baños, Laguna  
**JULY 23 – 30, 2022**

Name: \_\_\_\_\_ Nickname: \_\_\_\_\_  
(Surname) (Given Name) (Middle Name)

Mailing Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Mobile No. \_\_\_\_\_ Tel. No. \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Civil Status: \_\_\_\_\_ Religion: \_\_\_\_\_

Business/School Address: \_\_\_\_\_

Scouting Position: \_\_\_\_\_ Unit & No. \_\_\_\_\_

Registration Status: Expiry Date: \_\_\_\_\_ Cert. No. \_\_\_\_\_

Training Certificates received to qualify you to attend this course:

For ATC: BTC Course Recognition No. \_\_\_\_\_ Date Issued: \_\_\_\_\_

\_\_\_\_\_  
*Date filed*

\_\_\_\_\_  
*Signature of Applicant*

**LOCAL COUNCIL OFFICE ACTION**

After verification of the above information, we hereby recommend the acceptance of the above-named Scouter-Commissioner to attend the aforementioned course.

**Recommending Acceptance:**

Endorsed:

**RODRIGO A. REYES, LT**  
*Deputy Council Scout Commissioner  
for Leadership Training*

**JOEL R. AVILLEDO, Ph.D.**  
*Council Scout Executive*

\_\_\_\_\_  
Date

**REGIONAL OFFICE ACTION**

Verified:

By: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved: **RODOLFO C. PANGILINAN**  
*Regional Scout Director*

**NATIONAL OFFICE ACTION**

Processed by:

By: \_\_\_\_\_  
Date: \_\_\_\_\_

Noted: \_\_\_\_\_  
*Director, Program & Adult  
Resources Development*

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(TYPE "A"  
UNIFORM)

**APPLICATION TO ATTEND**

**ADVANCED TRAINING COURSE FOR LEADERS OF ADULT (LoA)**

PSC-APR, Makiling Camp, Los Baños, Laguna  
**JULY 23 – 30, 2022**

Name: \_\_\_\_\_ Nickname: \_\_\_\_\_  
(Surname) (Given Name) (Middle Name)

Mailing Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Mobile No. \_\_\_\_\_ Tel. No. \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Civil Status: \_\_\_\_\_ Religion: \_\_\_\_\_

Business/School Address: \_\_\_\_\_

Scouting Position: \_\_\_\_\_ Unit & No. \_\_\_\_\_

Registration Status: Expiry Date: \_\_\_\_\_ Cert. No. \_\_\_\_\_

Training Certificates received to qualify you to attend this course:

For ATC: BTC Course Recognition No. \_\_\_\_\_ Date Issued: \_\_\_\_\_

\_\_\_\_\_  
*Date filed*

\_\_\_\_\_  
*Signature of Applicant*

**LOCAL COUNCIL OFFICE ACTION**

After verification of the above information, we hereby recommend the acceptance of the above-named Scouter-Commissioner to attend the aforementioned course.

**Recommending Acceptance:**

Endorsed:

**RODRIGO A. REYES, LT**  
*Deputy Council Scout Commissioner  
for Leadership Training*

**JOEL R. AVILLEDO, Ph.D.**  
*Council Scout Executive*

\_\_\_\_\_  
Date

**REGIONAL OFFICE ACTION**

Verified:

By: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved: **RODOLFO C. PANGILINAN**  
*Regional Scout Director*

**NATIONAL OFFICE ACTION**

Processed by:

By: \_\_\_\_\_  
Date: \_\_\_\_\_

Noted: \_\_\_\_\_  
*Director, Program & Adult  
Resources Development*



2X2 PHOTO  
(TYPE "A"  
UNIFORM)

**APPLICATION TO ATTEND**

**COURSE FOR MANAGERS OF LEARNING (CML)**

PSC-APR, Makiling Camp, Los Baños, Laguna

**JULY 15 - 20, 2022**

Name: \_\_\_\_\_ Nickname: \_\_\_\_\_  
(Surname) (Given Name) (Middle Name)

Mailing Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ Mobile No. \_\_\_\_\_ Tel. No. \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Civil Status: \_\_\_\_\_ Religion: \_\_\_\_\_

Business/School Address: \_\_\_\_\_

Scouting Position: \_\_\_\_\_ Unit & No. \_\_\_\_\_

Registration Status: Expiry Date: \_\_\_\_\_ Cert. No. \_\_\_\_\_

Training Certificates received to qualify you to attend this course:

For CML: Parchment Certificate No. \_\_\_\_\_ Date Issued: \_\_\_\_\_

\_\_\_\_\_  
*Date filed*

\_\_\_\_\_  
*Signature of Applicant*

**LOCAL COUNCIL OFFICE ACTION**

After verification of the above information, we hereby recommend the acceptance of the above-named Scouter-Commissioner to attend the aforementioned course.

**Recommending Acceptance:**

Endorsed:

**RODRIGO A. REYES, LT**  
*Deputy Council Scout Commissioner  
for Leadership Training*

**JOEL R. AVILLEDO, Ph.D.**  
*Council Scout Executive*

\_\_\_\_\_  
Date

**REGIONAL OFFICE ACTION**

Verified:

By: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved: **RODOLFO C. PANGILINAN**  
*Regional Scout Director*

**NATIONAL OFFICE ACTION**

Processed by:

By: \_\_\_\_\_  
Date: \_\_\_\_\_

Noted: \_\_\_\_\_  
*Director, Program & Adult  
Resources Development*

**BOY SCOUTS OF THE PHILIPPINES**

**ADVANCED TRAINING COURSE (ATC)**

**COURSE FOR MANAGERS OF LEARNING (CML) COURSE FOR MANAGERS OF TRAINING (CMT)**

Philippine Scouting Center for Asia Pacific Region \* Makiling, Los Baños, Laguna

**MEDICAL EXAMINATION FORM**

Last Name	First Name	Middle Name	Sex	Age	Civil Status
Mailing Address		Date of Birth	Place of Birth		
Next of Kin (Relationship)		Address	Tel. No.		
Date of Examination			Purpose of Examination		

**CLINICAL EVALUATION**

PHYSICIAN'S FINDINGS (Normal / Abnormal)	DESCRIBE ABNORMALITY IN DETAIL ENTER PERTINENT NUMBER FOR EVERY COMMENT
_____	1. EYES _____
_____	2. EARS _____
_____	3. NOSE _____
_____	4. THROAT _____
_____	5. TEETH _____
_____	6. LUNGS _____
_____	7. HEART _____
_____	8. ABDOMEN _____
_____	9. GENITALIA _____
_____	10. POSTURE _____
_____	11. EXTREMITIES _____
_____	12. SKIN _____
_____	13. IDENTIFYING MARKS _____

**MEASUREMENTS AND OTHER FINDINGS**

WEIGHT: (kg.) \_\_\_\_\_ HEIGHT: (cm.) \_\_\_\_\_ Color of Hair \_\_\_\_\_ Color of Eyes \_\_\_\_\_

BLOOD PRESSURE (SITTING) **SYSTOLIC:** \_\_\_\_\_ **DIASTOLIC:** \_\_\_\_\_

Vision: Distant Vision : Right \_\_\_\_\_ Left \_\_\_\_\_  
Near Vision : Right \_\_\_\_\_ Left \_\_\_\_\_

Hearing: (Ears) : Right \_\_\_\_\_ Left \_\_\_\_\_

Past Medical History : Serious diseases, operations, injury, etc. \_\_\_\_\_

**LABORATORY FINDINGS**

Blood Examination : Type \_\_\_\_\_ etc. \_\_\_\_\_

Urinalysis : Albumin \_\_\_\_\_ Sugar \_\_\_\_\_ Microscopic \_\_\_\_\_

Chest X-ray : Date Taken \_\_\_\_\_ Results \_\_\_\_\_

Electrocardiogram : Date Taken \_\_\_\_\_ Results \_\_\_\_\_

Other Tests : \_\_\_\_\_

**REMARKS & RECOMMENDATION**

_____ Signature of Examinee	_____ Medical Examiner License No. _____
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